



Subject:	Partner Agreements and Facilities Management Agreements Update and Review
Date:	10th April 2018
Reporting Officer:	Nigel Grimshaw, Director City & Neighbourhood Services Department
Contact Officer:	Rose Crozier, Assistant Director City & Neighbourhood Services Department

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	This report is to provide an update on progress on implementation of Partner Agreements for October – December 2017 and to seek approval to change the payment process for Partner Agreements and Facility Management Agreements.
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none">▪ note quarterly progress to date in relation to Partner Agreements; and▪ support a change in the payments process to facilitate efficiencies and enhance partners' ability to deliver quality programming on designated sites; and

- note that a full review of facility arrangements is being undertaken.

3.0 Main report

Legal Agreements

3.1 Council agreed to enter into Partner Agreements at the following sites with the clubs identified below:

Location	Partner
Dixon Playing Fields	Sirocco Works FC
Alderman Tommy Patton Memorial Park	East Belfast FC
Woodlands Playing Fields	Co. Antrim Board GAA
Loughside Playing Fields	Loughside FC
Shore Road Playing Fields	Grove United FC
Orangefield Playing Fields	Bloomfield FC
Ulidia Playing Fields	Rosario FC

3.2 Regular checks on the necessary Insurance, Health and Safety and Governance have been completed monthly at 6 of the 7 sites (East Belfast FC at Alderman Tommy Patton Memorial Park Quarterly meeting has not as yet been held owing to no quarterly returns). Following recent audit review, the reporting documents were amended in accordance with requirements and sent to partners one month in advance of reporting deadlines. Two of the seven partners have been confirmed as compliant on these matters. Council has the right to terminate the Partner Agreement if the Partner fails to observe or perform any of the obligations, conditions or agreements on its part agreed in the Partner Agreement. These matters have been escalated and meetings arranged with the respective clubs and the Director in the next month.

3.3 Financial Support to deliver Sports Development Plans

Successful applicants submitted plans to improve sports development outcomes at each site. Funding of up to £20,000 per annum is available for each partner for delivery of a programme supporting their Sports Development Plan. Letters of offer have been sent to all partners based on approved sports development plans in the current financial year. Full payments have been made to 2 of the 7 Partners in this Quarter (Loughside FC and Grove United FC).

3.4 Partners must submit Sports Development plans annually and these are being aligned to the financial planning calendar for the incoming year. Partners were requested to forward Sports Plans for 2018/19 by the 28th February 2018 and of the seven Partners only Antrim GAA, Grove United and Loughside FC have submitted complete plans, this will delay issuing for

letter of offer for the 2018/2019 financial year.

3.5 Monitoring

End of quarter monitoring meetings have been held with six partners. These meetings are attended by partner representatives, parks management and sports development, with updates on site management and bookings, health and safety, finance and sports development plan. Action plans are reviewed and agreed with the partners at these meetings to ensure that planned outcomes are achieved and improvements identified where required.

3.6 Sports Development Impact

In line with Council objectives, the diversification of use and improved sports development impact are priorities at the partner agreement sites. Programme delivery has led to significant positive achievements across the sites.

3.7

The table below indicates outputs at the sites as reported by five of the seven partners (excludes Sirocco FC and East Belfast FC) for Quarter 3 (October – December 2017). Members are asked to note that following audit review revised definitions have been put in place for reporting in areas (A1, B2 etc) to align with the objectives of the initial application process.

A. Participation type	
1. Members of different codes	550 people
2. People with a Disability	105 people
3. People from a minority ethnic background	309 people
4. Females	437 people
5. Older people	1054 people
6. Schools / youth organisations	14 groups
B. Participation usage	
1. Adult Matches held and numbers	86 matches and 3456 users
2. Youth matches held and numbers	104 matches and 4108 users
3. Training sessions and numbers	58 training sessions and 1740 users
4. Other bookings / activity details	14 bookings and 1495 users
C. Partnership working	
1. Working with Belfast City Council	All reported partnership working

2. Sports Governing Bodies	13
3. Other teams / groups in your sport	27 teams / groups
4. Other teams / groups in different sports	4 teams / groups
5. Community / voluntary groups	8 community groups
D. Social value	
1. Young people at risk	2 programmes 90 people
2. Encourage participation of under-represented groups	1 programme 50 people
3. Promote positive cross community relations	2 programmes 50 people
4. Promote health and wellbeing in socially deprived communities	1 programme 200 people
5. Promote Volunteering skills	2 programmes 45 volunteers supported
6. Develop skills that will improve employability	1 programme 4 volunteers trained

3.8 Change to Payments Process

In addition to the Partner Agreements listed above Council operates Facility Management Agreements with a range of sporting and community organisations to undertake management tasks and delivery of programmes at other Council sites. A number of these Agreements are supported by a financial payment related to these tasks.

3.9

As part of a review process officers have consulted with Agreement holders to identify ways to streamline payments and simplify administration. Legal Services have recommended that this change is approved by Committee prior to implementation.

3.10

Currently Facility Management Agreements are paid monthly subject to officer approval of documentation. Currently Partner Agreements are paid quarterly with 80% in advance and 20% in arrears subject to officer approval of documentation.

3.11

Members will be aware that a decision has been made to undertake a full review of facility arrangements across a range of Council assets. However, in the interim it is recommended that a significant improvement is made by standardizing payment arrangements across all agreements with payments made quarterly in advance subject to receipt of all required documentation and approval of satisfactory reports for the previous quarter.

3.12	A number of Facility Management Agreements are subject to annual increase in line with RPI, these increases have been made on the anniversary of the start date of each agreement. It is recommended that all such increases will be implemented in April each year.
3.13	Legal Services will prepare a Deed of Variation for each Agreement.
	<u>Financial & Resource Implications</u>
3.14	A total of £140,000 per annum is available within revenue estimates to support annual Sports Development Plans at the Partner Agreement sites.
	<u>Equality or Good Relations Implications</u>
3.15	None.
4.0	Appendices – Documents Attached
	None